

# **BOARD OF SUPERVISORS**

# **MADISON COUNTY, MISSISSIPPI**

Department of Engineering  
Tim Bryan, P.E., PTOE, County Engineer

3137 South Liberty Street, Canton, MS 39046  
Office (601) 855-5582 FAX (601) 859-5857

## **MEMORANDUM**

August 25, 2025

To: Casey Brannon, Supervisor, District I  
Trey Baxter, Supervisor, District II  
Gerald Steen, Supervisor, District III  
Karl Banks, Supervisor, District IV  
Paul Griffin, Supervisor, District V

From: Tim Bryan, P.E., PTOE  
County Engineer

Re: Board Order Closing Out Project  
State Aid Project No. SAP-45(18)S for Virililia Road

The Engineering Department as well as our State Aid engineer recommend that the Board accept the project as complete and whole and release the contractor from further maintenance. It is also requested that the Board President be authorized to sign the attached Board Order and letter to the contractor stating the same.

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CASEY BRANNON  
District One

TREY BAXTER  
District Two

GERALD STEEN  
District Three

KARL M. BANKS  
District Four

PAUL GRIFFIN  
District Five



**Harry Lee James, P.E.**

State Aid Engineer  
P. O. Box 1850  
Jackson, Mississippi 39215  
Phone (601)359-7150

412 Woodrow Wilson Avenue  
Jackson, Mississippi 39216  
Fax (601)359-7141  
www.osarc.ms.gov  
mail@osarc.state.ms.us

August 14, 2025

John E. Mckee, Jr., P.E.  
co County Engineer  
2600 Lakeland Terrace, Ste 200  
Jackson, MS 39216

Dear Sir:

RE: **STATE AID PROJECT**  
**PROJECT NO. SAP-45(18)S**  
**MADISON COUNTY**

In accordance with your request, a final inspection has been made on the captioned project. The construction of this project has been complete, and the construction acceptance date is **August 1, 2025**. If deficiencies are found during the final audit process, we will contact you for additional information or documentation.

We have prepared and enclosed for your convenience the formal acceptance documents which include [two (2) copies of each, a Board Order and a joint letter of Acceptance to the contractor. We are requesting that you present these documents to the Board of Supervisors for official Board action. Upon execution of same, please return to Hillary D. White, Program Specialist III, Office of State Aid Road Construction, P. O. Box 1850, Jackson, MS 39215-1850, one (1) copy of each, the Board Order and the joint letter of Acceptance, for the signature of the State Aid Engineer and/or the Executive Director of the Mississippi Department of Transportation.

Sincerely,  
Harry Lee James, P. E.  
State Aid Engineer

By:   
Hillary D. White  
Program Specialist III

Enclosure  
pc:

Project File

ORDER OF THE BOARD OF SUPERVISORS OF **MADISON** COUNTY ACCEPTING  
THE CONTRACT FOR **STATE AID PROJECT**  
PROJECT NO. **SAP-45(18)S**

WHEREAS, the Board of Supervisors of Madison County, Mississippi awarded a contract to **T.L.Wallace Construction Company** , **STATE AID PROJECT** known as Project No. **SAP-45(18)S**,

WHEREAS, the Madison County Engineer and the State Aid Engineer advise that they consider the construction portion of this contract to have been completed according to all its provisions and recommend that the Contractor be released from further maintenance responsibilities.

NOW, THEREFORE, IT IS HEREBY ORDERED by this Board that the contractor for the project designated above, be released from further maintenance responsibility under the contract, effective **August 1, 2025**.

IT IS FURTHER ORDERED that the President of the Board be and he is hereby authorized to sign, with the State Aid Engineer of the Mississippi Department of Transportation, a joint letter of formal contract acceptance to the Contractor, and that the Clerk of the Board transmit a certified copy of this order to the State Aid Engineer.

\_\_\_\_\_  
President, Board of Supervisors

MADISON COUNTY, MISSISSIPPI

This is to certify that the foregoing is a true and correct copy of an order passed by the Board of Supervisors of Madison County, Mississippi, entered into the minutes of said Board of Supervisors, Minute Book No. \_\_\_\_\_, Page No. \_\_\_\_\_, same having been adopted at a meeting of said Board of Supervisors on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
Clerk of Board of Supervisors

MADISON COUNTY, MISSISSIPPI



**Harry Lee James, P.E.**

State Aid Engineer  
P. O. Box 1850  
Jackson, Mississippi 39215  
Phone (601)359-7150

412 Woodrow Wilson Avenue  
Jackson, Mississippi 39216  
Fax (601)359-7141  
www.osarc.ms.gov  
mail@osarc.state.ms.us

August 14, 2025

**T.L. Wallace Construction Company  
4025 Hwy 35 North  
Columbia, MS 39429**

Gentlemen:

**RE: STATE AID PROJECT  
PROJECT NO. SAP-45(18)S  
MADISON COUNTY**

This is our formal notice that the above designated contract, including all provisions thereof, is hereby accepted and you are released from further responsibility under this contract effective upon signature of the State Aid Engineer.

Sincerely,

By: \_\_\_\_\_  
President, Board of Supervisors

MISSISSIPPI DEPARTMENT OF TRANSPORTATION

By: \_\_\_\_\_ Date \_\_\_\_\_  
Harry Lee James, P. E. State Aid Engineer  
Office of State Aid Road Construction

HLJ/hdw

pc: Madison County Board of Supervisors  
Surety Company  
Project File

e-copy to:  
John E. McKee, Jr., P.E., County Engineer  
MPC@dor.ms.gov